



**QUALITY ASSURANCE  
SOLUTIONS WITH  
EDH Technology  
WORKPOINT**

# Quality Assurance

## An efficient management system for ensuring quality and ongoing improvement across the organisation in SharePoint Online and Office 365

WorkPoint QA functions as a management system, that provides a structured framework for insuring the handling and developing of policies, processes and procedures used by an organisation. This assists the organisation in ensuring that it can fulfil all the tasks required to achieve its objectives.

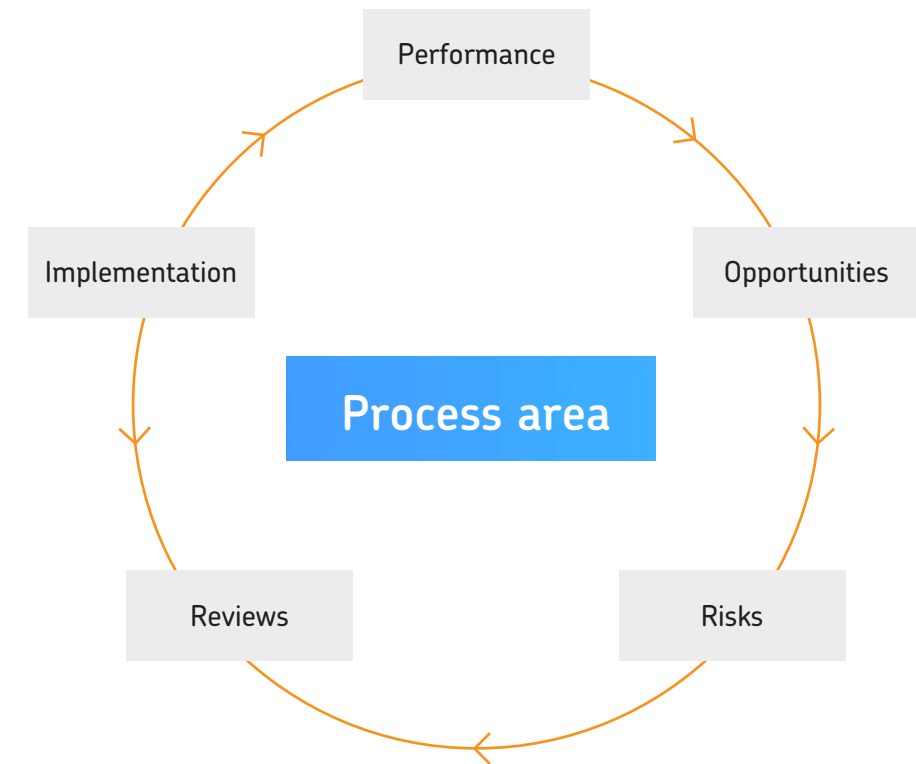
The solution is based on requirements from the ISO-standards, creating an efficient tool for compliance. By using the WorkPoint QA process module with audits, the organisation can start reviewing and monitor their processes such as management, operational and supporting processes for ensuring ongoing quality and improvement.

**EDH**  
QA ensures continuous improvement



### EDH Technology QA System identifies and evaluates critical business-areas for constant improvement

Easy identifying and evaluating of business risks, opportunities, initiatives and input for improving future strategic decisions.



### The definition of Process area module and the flow of the QA Management system

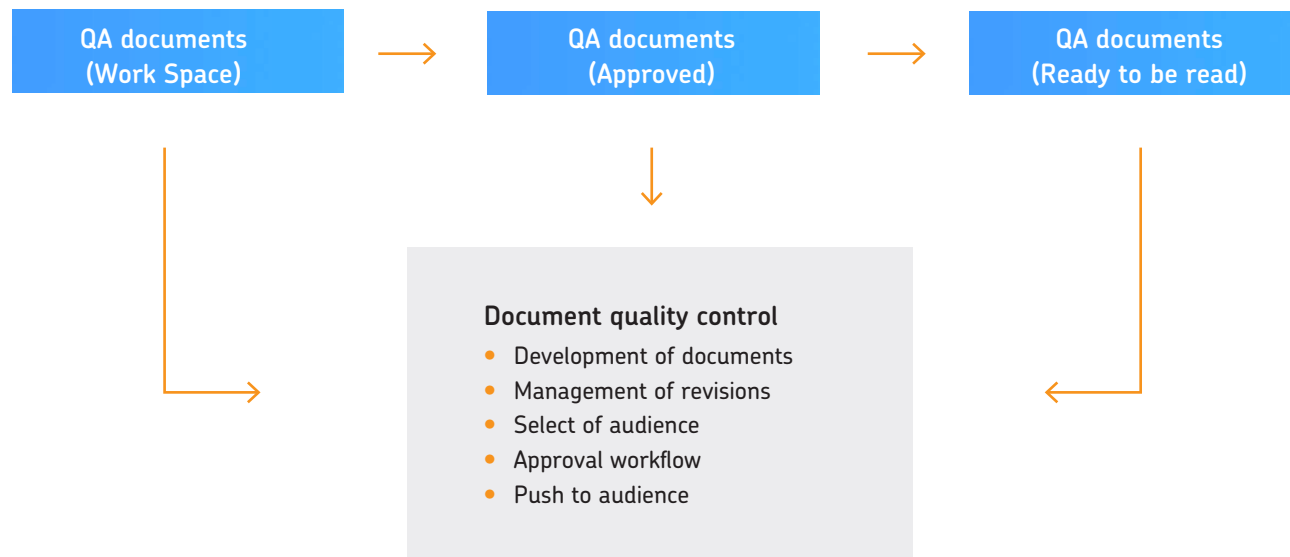
A process area is assigned to a responsible organisation that will ensure the maintenance and development of the defined processes, checklists, procedures, workflow, etc. and gives a complete overview and description of the current work tasks.

The module provides the ability to control reviews, input for improvements and risk assessment, so there is always a focus on the ongoing optimisation and improvement process. When the changes are ready for implementation, relevant documents are updated to the QA handbook.

### Ensure quality and ongoing improvement across the organisation

The module guide the organisation to manoeuvre / handle organisational and industrial changes in a complex and changeable world. The processes must continuously support the organisation to carry out activities in a safe efficient and affective manner to improve the process area, which creates an agile framework for working with business improvements.

# Document approval process



## Key features in EDH QA Management

- Identify defects and non-conformities**  
 Detect non-conformities and defects through reports of e.g. customer complaints, and identify where there is a nonfulfillment of a requirement according to the ISO-standards.
- Efficient integrated audits**  
 Different types of integrated audits - Choose between internal audit (first party), customer audit (second party) or external audit (third party) for efficient quality reviewing.
- Process area module**  
 An integrated module for helping the organisation's management -, operational - and support processes to continuously carry out activities in safe and efficient matter, in order to improve the business area.
- QA handbook**  
 Standards and procedures with rules and methods to control processes that helps to ensure the efficiency of operations, achievement of goals, the reliability of information and compliance with laws and regulations.
- New initiatives**  
 This module will be used to handle new business areas and processes, assessment of external risks, assessment of new methods and technology and will typically be initiatives of major strategic importance that are initiated in the company.

## QA documentation notification and accept

This function ensures that the right people in an organisation receive and read documents that contain knowledge intended for the specific employee. It is built as a logging function in MS Azure, where you log into a Matrix with all documents and all users.

The log controls who should read, who has read and when a document is read. This solution allows the employee to get an overview of all read and unread documents.

## Get in touch

Would you like to know more about our QA Solution

Please contact us at:

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